## M-Files®

# TOP DOCUMENT MANAGEMENT CHALLENGES

**SEARCHING, FINDING AND MANAGING company** information is still a challenge for workers. Version control, searching for information in multiple repositories and other challenges pervade the workplace. Check out these eye-opening statistics from the 2019 Intelligent **Information Management Benchmark Report** 

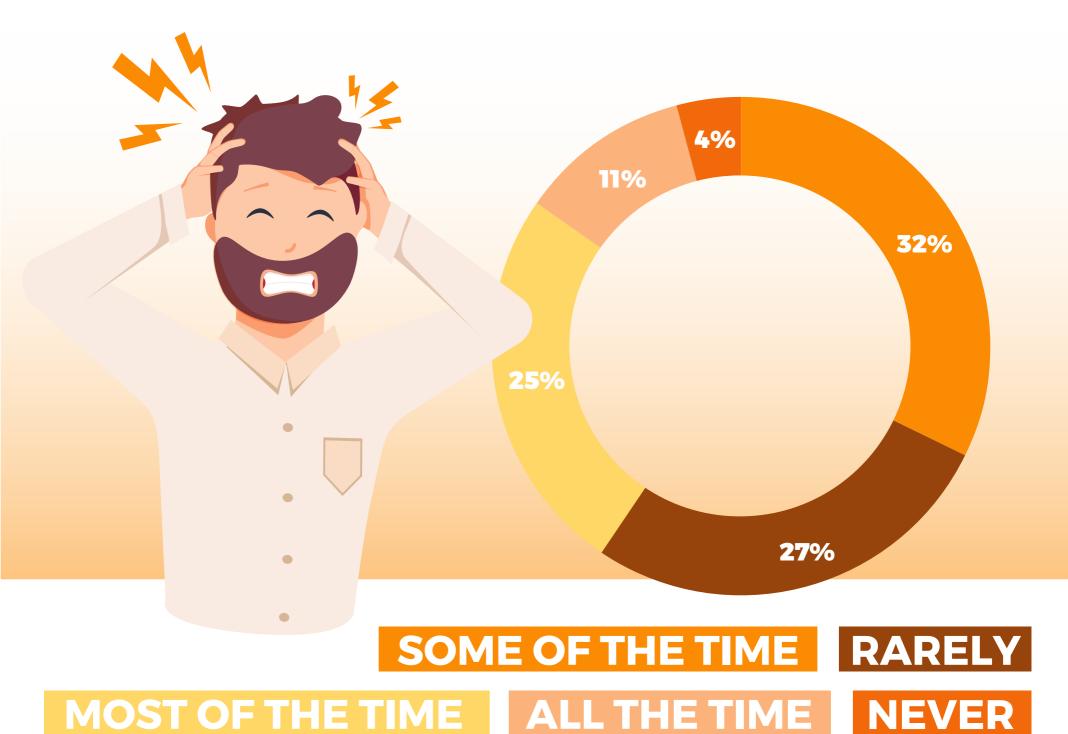
> Nearly half (46%) say it's challenging and time-consuming to find documents they need

## 83%

have to recreate documents that already exist because they can't find it on their corporate network

(M)

### How often do you find it difficult to find the most recent version of a document?



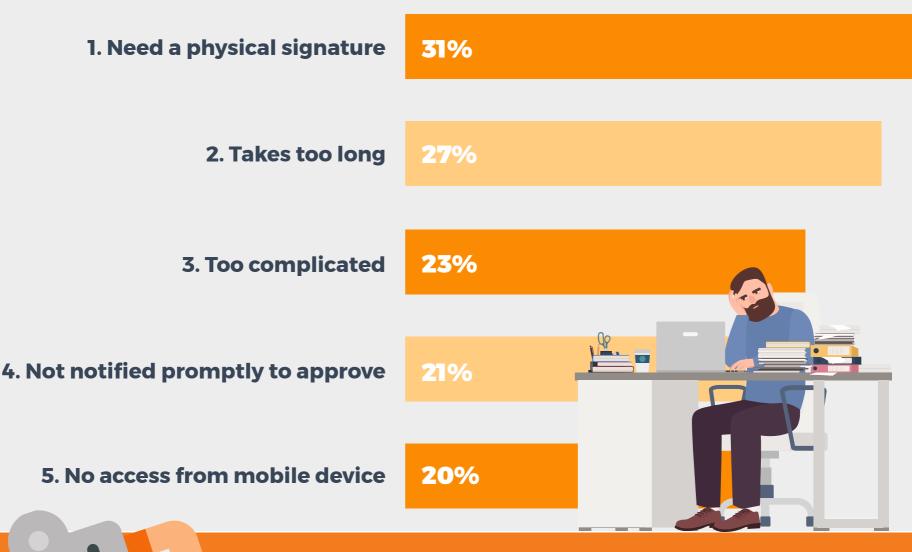
### THE TOP 4 SYSTEMS used to Store and Manage Documents



New Message	_ @ X
То	
Subject	
Email is arguably the least-equipped system to manage large volumes of company information, but it's the most prevalent repository for company documents	
	SEND
The most likely challenges faced when searching for information needed to do the job:	
Labelled/named incorrectly	<b>42%</b>
Saved in incorrect folder/system	41%
Misplaced or lost	29%
Can't access from all devices	28%
Don't know which repository it's in	26%
Don't know if it's the right version	26%
No access to the system it's in	19%

experience challenges in reviewing and approving documents

#### The most likely challenges in approving documents:





Despite the availability of reliable and affordable Enterprise Content Management solutions like M-Files, workers are still saddled with challenges in finding information quickly and in context. It's the symptom of a fundamental plague to businesses unstructured information scattered across disconnected systems.

### **M-Files**<sup>®</sup>

#### **Document Management. Redefined.**

M-Files is the only intelligent information management platform that organizes content based on what it is, not where it's stored. You can even connect to existing network folders and systems to make them more intelligent with built-in AI to automatically categorize and protect information. To learn more, visit www.m-files.com



www.m-files.com

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