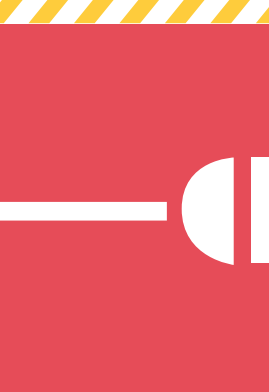


# UNAUTHORIZED FILE SHARING

## A Major Threat to Companies



### COMPANIES ARE AT RISK

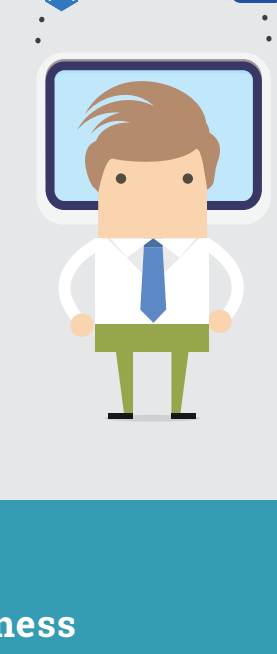
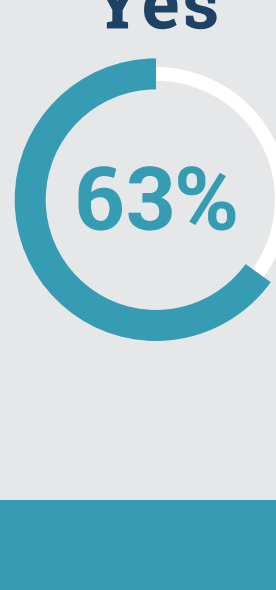
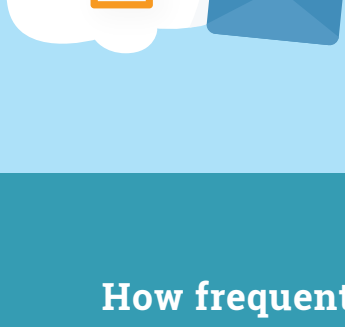


M-Files surveyed hundreds of professionals and found that many employees use personal file sharing and sync solutions for storing and sharing confidential company information.

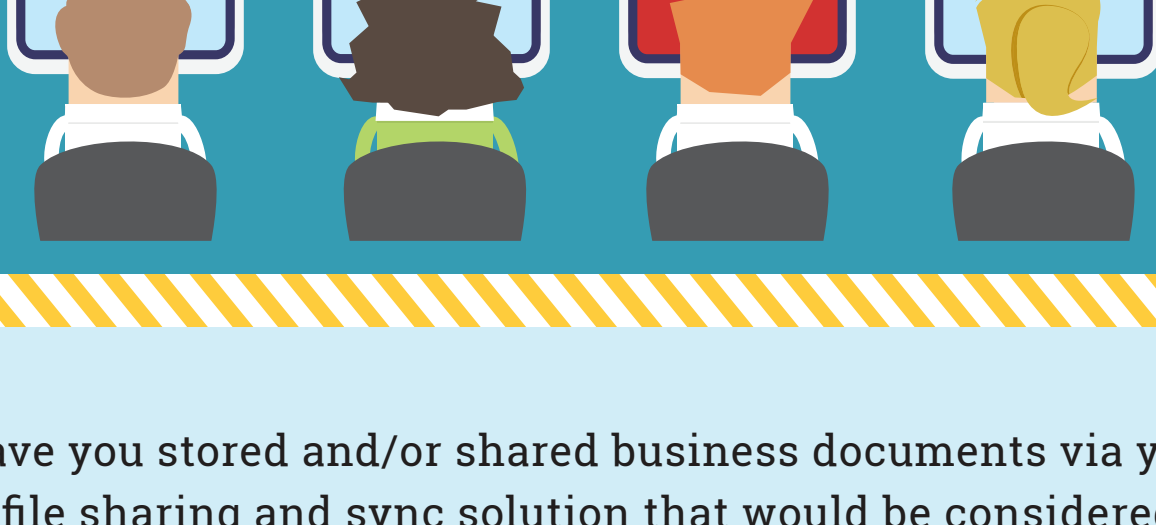
### USE OF FILE SHARING

The Problem is Widespread.

Do you use file sharing and sync solutions like Dropbox, Box, OneDrive or Google Drive?



How frequently do you store and/or share business documents via your file sharing and sync solution?



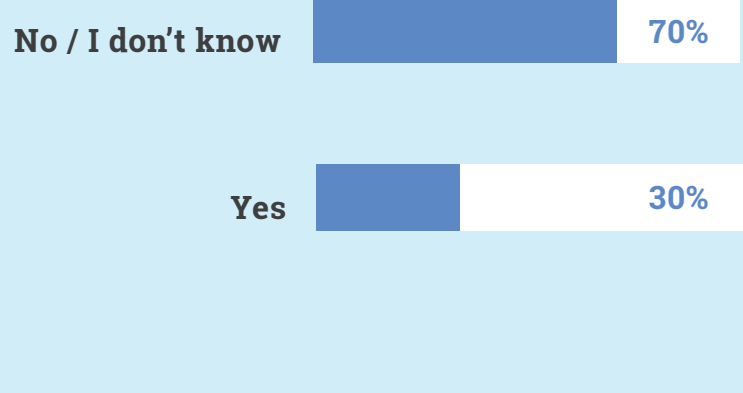
Have you stored and/or shared business documents via your file sharing and sync solution that would be considered "sensitive" or that contain confidential information?



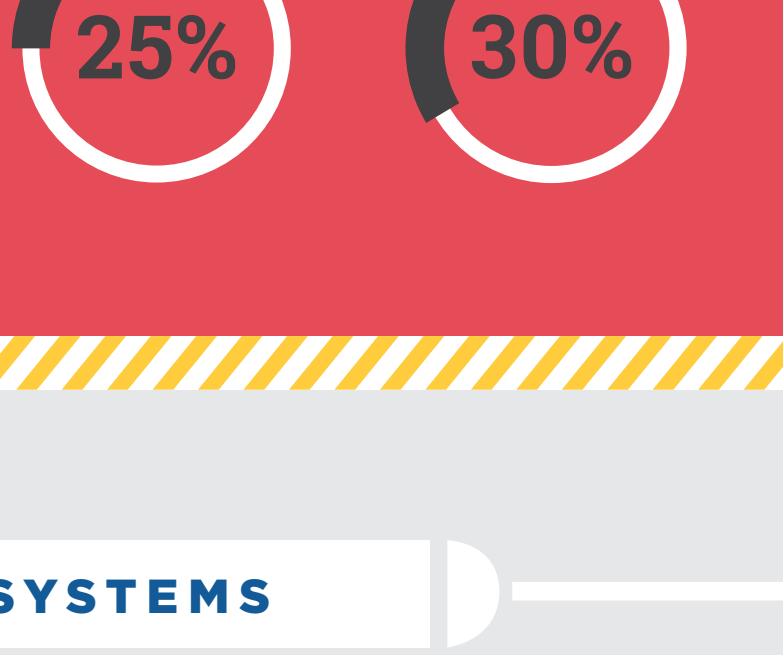
### FILE SHARE POLICIES

Many Companies Lack File Share Use Policies - and are Suffering the Consequences.

Does your company have policies in place that prohibit the use of personal file sharing and sync solutions for storing and sharing company documents?



Has your company experienced any challenges related to employee use of file sharing and sync tools (information security breaches, data loss, or non-compliance issues, loss of control over documents, etc...)?



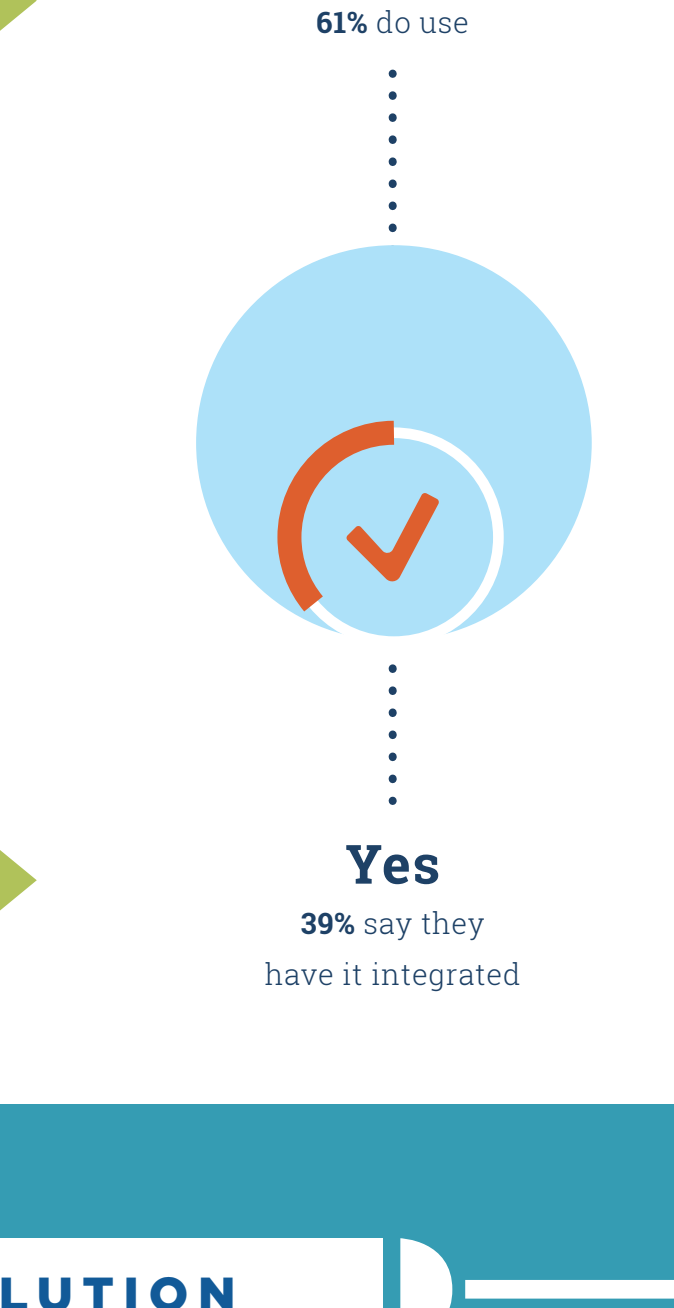
### ECM SYSTEMS

ECM Systems Address Need for Easy Employee File Sharing and Collaboration

Does your company use an enterprise content management (ECM) or document management system?



Does your company's ECM/document management system integrate with your file sharing and sync solution to enable you to share and collaborate on content with others?



### THE SOLUTION

How Can Businesses Address this Problem?

#### DEVELOP A POLICY

Develop a formal policy about the devices and applications (such as file share and sync solutions) that can be used by employees, and ensure that everyone in the company is aware and follows the policy.



**ECM SOLUTION**

Implement an ECM solution with file sharing and collaboration capabilities that enable employees to easily access, share and collaborate on documents with internal and external entities.

#### IMPROVE AND SUCCEED

Using an ECM solution to collaborate and share information improves productivity and helps everyone makes better decisions while also ensuring business content is strictly controlled and protected.

